



**School Parent and Family Engagement Plan**  
***Stringfellow Elementary***  
***2019-2020***  
***Revised June 13, 2019***

In support of strengthening student academic achievement, Stringfellow Elementary receives Title I, Part A funds and therefore must jointly develop with, agree with, and distribute to parents and family members of participating children a written parent and family engagement plan that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Stringfellow Elementary agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement plan periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement plan available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child’s learning
- (B) Parents are encouraged to be actively involved in their child’s education at school
- (C) Parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

## **DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

### **JOINTLY DEVELOPED**

Stringfellow Elementary will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

*(Stringfellow Elementary invited all parents to attend the annual Parent Input Meeting during the spring of 2019 to review and revise the Parent and Family Engagement Plan, as well as the Schoolwide Plan, our School-Parent Compacts, and the parent and family engagement budget. Additionally, parent input and comments regarding the plan are welcome during the school year. The plan is posted on our school website for all stakeholders to view. An annual survey is sent home each spring to ask parents for their suggestions for family engagement. Parents can also give feedback during several parent meetings and activities during the school year. The data collected from all sources is used to make improvements and tailor the learning opportunities to meet the needs of the parents.*

### **ANNUAL TITLE I MEETING**

Stringfellow Elementary will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school’s Title I

program, the nature of the Title I program, the parents' requirements, the school parent and family engagement plan, the schoolwide plan, and the school-parent compact.

*Stringfellow Elementary School holds its required annual meeting of Title I parents during the first nine week period of school. Parents are notified of the meeting through individual notices sent home by students, the school website, and the school marquees. During the meeting, a Powerpoint presentation, provided by the District's Parent and Family Engagement Department, is used to guide the discussion and inform parents. Topics that are discussed are: -What it means to be a Title I school – The 1% Set-Aside for parent and family engagement – the school improvement plan – the school's parent and family engagement plan – the parent-school compact – teacher qualifications – how parents can volunteer – annual evaluation of the Title I program – Georgia Standards of Excellence and contact information for school leaders.*

## **COMMUNICATIONS**

Stringfellow Elementary will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand:

*The Annual Title I Parent Meeting takes place during September/October. This is an informational Title I meeting during which parents are presented copies of the finalized plans and policies and are provided details regarding Stringfellow's involvement with Title I, Part A. The Family Engagement Liaison and administrators explain the school's curriculum, mission statement, and school policies, how Stringfellow qualifies for Title I funds and how those funds are utilized at Stringfellow Elementary School. Parents are also advised of their right to be involved in all aspects of the Title I program at Stringfellow Elementary.*

- *The parent survey administered in the fall of the year and at the end of the school year offers parents an opportunity to provide days/times most convenient for meeting. Many parents indicate a preference for afternoon meetings. However, during the year, parents are also able to attend events in the mornings and during lunch periods to a flexible number of meetings. Title I meetings are family-friendly, and parents are welcome to bring their children to the meetings. If transportation is indicated as a need, assistance can be provided. Notification of all meetings is sent out at least two*

*weeks in advance and is printed in English and Spanish and a format that parents can understand.*

### **SCHOOL-PARENT COMPACT**

Stringfellow Elementary will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

*As part of this plan, Stringfellow Elementary and our families will develop a family-school compact jointly at the time we revise the Parent and Family Engagement Plan. The compact is an agreement between administrators, students, parents, families, and teachers to help our students meet grade level standards. The compacts will be reviewed annually based on feedback from families, students, teachers, staff and community. The signature pages and a copy of the compacts are kept on file at Stringfellow Elementary with the parent engagement liaison.*

### **RESERVATION OF FUNDS**

If applicable, Stringfellow Elementary will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

*Parents and families are provided opportunities to review the parent and family engagement plan, the schoolwide program plan, and the compact and provide input or feedback. Parents are also given the opportunity to provide input into how parent and family engagement 1% funds are budgeted. These opportunities are offered through parent review meetings and surveys. Parents may also provide input at any time during the school year.*

### **COORDINATION OF SERVICES**

Stringfellow Elementary will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

*Stringfellow Elementary School will collaborate with Head Start and our Georgia Pre-K programs, along with frequent communication with families to conduct transitional activities into our program.*

*Stringfellow Elementary will also work to ensure that our students and parents have a smooth transition into middle school.*

*Stringfellow will use our Parent Resource area to provide parents with academic resources, homework help and learning strategies*

## **BUILDING CAPACITY OF PARENTS**

Stringfellow Elementary will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of challenging State academic standards; and
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
  - The challenging State's academic standards
  - The State and local academic assessments including alternate assessments
  - The requirements of Title I, Part A
  - How to monitor their child's progress
  - How to work with educators to improve the achievement of their child

*Stringfellow Elementary school will notify parents of Title I status and inform them of their right to be involved in their child's education and provided with an explanation of Title I during our Title I Annual Meeting and other building parent capacity meetings. All parents are informed of the dates and times of the meetings in a timely manner and are strongly encouraged to attend. The parents are informed about the meetings through media that may include but are not limited to: newsletters, flyers, weekly folders, OneCallNow and the school marquee. This information will be provided in both English and Spanish.*

*Stringfellow parents are afforded the opportunity to schedule and attend parent conferences before and after school and during teacher planning times. Parents are also given the opportunity to attend math and literacy workshops.*

*Stringfellow will provide parents, to the extent possible, appropriate and feasible materials and training indicated through parent input and surveys. Opportunities such as, but not limited to:*

- *Title I Annual Meeting*

- *Literacy, lexile level information, comprehension, hands-on activities to help parents work with their children to improve student achievement. Training is geared towards helping parents better understand the state's academic standards, assessments, and strategies/tools that will help their child improve academically.*
- *Building Effective Family-School Partnerships through Testing Tips*
- *Annual Title I Input Meeting*

## **BUILDING CAPACITY OF SCHOOL STAFF**

Stringfellow Elementary will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

*Stringfellow Elementary holds a staff orientation during preplanning which addresses how being a Title I school impacts our students. The school's plan is discussed and goals are reviewed so that the staff understands their role in helping the school attain the goals. Staff is informed on how we use our Title I funds to support parents' and students' needs. During the year, the principal or liaison will conduct staff professional development on family engagement practices and effective strategies to communicate and build partnerships with parents and families.*

Stringfellow Elementary will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- *Providing information concerning the Title I program, its requirements, and their right to be involved.*
- *Sponsoring parent meetings throughout the year*
- *Disseminating surveys/questionnaires for input of ideas*
- *Encouraging parents to be involved in planning, reviewing, and evaluating the Title I program.*
- *Students, parents, and teachers collaboratively reviewing and signing the Stringfellow Elementary School-Parent Compact.*

**DISCRETIONARY SCHOOL PARENT AND FAMILY ENGAGEMENT**

**POLICY COMPONENTS**

- Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the engagement of other parents.
- To maximize parent and family engagement and participation in their child’s education, arranging school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school.
- Adopt and implement model approaches to improving parent and family engagement
- Establish a districtwide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.

*To maximize parent and family participation in their child’s education, Stringfellow Elementary will arrange school meetings at a variety of times or conduct phone conferences with parents who are unable to attend conferences at school. Stringfellow Elementary staff members will attempt to accommodate parents with varying schedules to the extent practicable.*

We welcome your input and would like to hear from you. If you have any suggestions or if there is any part of this plan you feel is not satisfactory with the students’ and the school’s goals for academic achievement, please provide us with your comments in the space provided and leave this form in the main office or return it to our family engagement liaison, \_\_\_\_\_.

Name: (Optional) \_\_\_\_\_

Phone Number (Optional): \_\_\_\_\_

Email (Optional): \_\_\_\_\_

Comments:

---

---