

Meeting: Local School Governance Team Committee

Date: Tuesday, October 14, 2016 4:00 p.m.

Location: Media Center, Stringfellow Elementary School, Moultrie, GA

Chairperson: Josh Wilson

Secretary: Martha Hobbs

In Attendance: Tret Witherspoon, Principal  
Charla Brinson, Assistant Principal  
Martha Hobbs, Teacher Representative  
**Erin Illian, Teacher Representative (Maternity Leave)**  
Crystal Collins, Parent Representative  
Elaine Daniels, Community Representative

1. **Call to Order-** Dr. Witherspoon called the meeting to order at 4:00 p.m. Mrs. Daniels opened up with prayer.
2. **Approval of Agenda-** Dr. Witherspoon presented the proposed agenda for Board approval. Ms. Daniels motioned to accept proposed agenda. Ms. Collins seconded the motion. All other members agreed by saying "I".
3. **Consensus for minutes from August 9, 2016 meeting-** Ms. Hobbs read the minutes from last month's meeting. All members agreed on the minutes.
4. **Election of Officers:** Dr. Witherspoon nominated Mr. Josh Wilson, our business representative to serve as Chair-person for the 2016-2017 school year. Mr. Wilson was not present; however, the all members agreed by voting yes. Ms. Brinson is the new Vice- Chair, and Mrs. Hobbs accepted the position as Secretary for another year. Ms. Hobbs made a motion to accept officers elected for the 2016-2017 school year. Ms. Brinson seceded the motion. All members agreed by saying "I".
5. **Personnel:** Dr. Witherspoon introduced Ms. Sarah Black, a new Kindergarten Teacher for Stringfellow. Ms. Black taught under Dr. Witherspoon at Scott Elementary for several years. Ms. Heather West came on board as paraprofessional for Ms. Walker's Resource class.

6. **Financial/Resource Allocation-** More funds were added to the school, and Dr. Witherspoon stated those funds which is approx. 6,500 – 7,000 would be go towards the maintenance fund. He shared with the team members, since the City of Moultrie will not allow an electronic Marquee sign, he decided to refurbish the old sign. This would also save money as well. Some chrome books will be delivered in November, and the remaining books will be delivered in February, 2017. The reason for the delay, is a Technology Grant was written for the purchase of the Chrome Books. If approved, they will use those funds from the grant.
7. **PBIS Update:** PBIS (Positive Behavioral Interventions and Support) is still undergoing some changes. The School Store will be opening soon, when all the supplies are ordered and put in place. A PRIZE Patrol buggy has been created where Dr. Witherspoon, Ms. Brinson, or Mrs. Hobbs will use to go around to the classrooms and recognize and encourage each class to be on time for school. If that particular class has 100% participation of being on time, the class has an opportunity to receive prizes from the buggy. He shared with the members the idea is to help students get to school on time. Ms. Brinson modified the PBIS lessons and made a packet for each teacher to go back and re-teach the expectations to the students. The packet is teacher friendly and easy to use. Dr. Witherspoon will also make it his goal to give a PBIS tidbit/advise on PBIS behavior at each Staff meeting for teachers to use in their classroom each month.
8. **Overnight Field Trip:** Dr. Witherspoon, Ms. Brinson, Ms. Bennett, and Ms. Garren met with parents of fifth grade to discuss taking students on an overnight field trip, the Georgia Studies Tour on May 18, 2017. This idea was initiated by Ms. Brinson. More information will come as plans continue to be made.
9. **Parental Involvement (PTO/PTA revising):** Dr. Witherspoon thought at first of revising the PTO to the PTA, but decided to keep it as PTO. The difference is the PTO (Parent Teacher Organization, there is no fee.) PTA (Parent Teacher Association, there is a fee.) Discussion for steering committee, tabled until further notice.
10. **Teacher of the Year:** Dr. Witherspoon announced Stringfellow's Teacher of the Year (Mrs. Hobbs) one of our team members to represent the school at the Teacher of the Year Reception on November 10, 2016 from 4:00-6:00 at the Colquitt County High School.
11. **Maintenance & Operations:** Dr. Witherspoon suggested maybe adding a water faucet to the outside classroom, so students could start a garden in the near future.
12. **Adjourn:** Dr. Witherspoon announced that Ms. Illian, one of our team members, had a baby boy on September 17, 2016. Mother, baby and big sister are doing great. With no further business to discuss, Ms. Collins made a motion to adjourn, and all members seconded and agreed at the same time. The next scheduled meeting is set for December 6, 2016. Meeting was adjourned.