

Meeting: Local School Governance Team Committee

Date: Tuesday, January 17, 2017 at 4:00 p.m.

Location: Media Center, Stringfellow Elementary School, Moultrie, GA

Chairperson: Josh Wilson

Secretary: Martha Hobbs

In Attendance: Dr. Tret Witherspoon, Principal
Martha Hobbs, Teacher Representative
Charla Brinson, Assistant Principal
Crystal Collins, Parent Representative
Magan Garren, Teacher Representative

1. **Call to Order-** Dr. Witherspoon acted as chairperson in the absence of Mr. Wilson and asked Ms. Brinson to open with prayer.
2. **Approval of Agenda**
Dr. Witherspoon presented proposed agenda for board approval. Mrs. Garren made a motion to accept proposed agenda. Ms. Brinson made a second motion. All other members agreed by saying "I".
3. **Consensus for minutes from December 6, 2016 meeting**
Dr. Witherspoon asked for a consensus of the minutes. All members agreed on the minutes.
4. **Items for action by the Local School Governance Team:**
Dr. Witherspoon proposed a fundraiser to help raise more funds for the 5th grade trip in May 2017. They will sell donuts and candy bars. Dr. Witherspoon also proposed a back-up plan if remaining funds are needed to help pay for the rest of the 5th grade trip. The PTO has reserved funds for the use of situations such as this.
5. **Information items from the Principal**
 - A. **Personnel:** Dr. Witherspoon announced to the team the hiring of Miss Rhonda Robinson-4th grade teacher to replace Ms. Illian who resigned in December to stay home with her new baby. Ms. Illian was also a teacher representative on the LSGT committee. Dr. Witherspoon introduced Mrs. Magan Garren (5th grade teacher) as the team's new teacher representative.
 - B. **Financial/Resource Allocation-** *None this time.*
 - C. **Curriculum/ Instruction:** Revisiting Morning Interventions. Dr. Witherspoon shared with the team his concern regarding morning interventions. He stated there are still a high rate of tardies (K-2) and these students are late for interventions, which disrupts classes that have already

started. He is looking into trying a different plan to begin next school year, by staggering interventions at different times of the day.

D. Achievement of School Improvement Goals:

- a. Parent Engagement Meeting: Dr. Witherspoon sent 20 invitations to several parents inviting them to come to the school tomorrow and named it VIP (Very Important Parents). This is a strategy he is trying to hopefully get more parents involved. The meeting will consist of sharing information on student growth, give the parents a tour of the classrooms, and provide lunch. Dr. Witherspoon remains confident that if more parents attend these monthly/quarterly meetings, a PTO committee could be formed.
- b. Parent Literacy Night: Our next Parent Literacy night is Thursday, January 26, 2017 from 6:00pm-7:00pm. Mrs. Jenny Funderburk and Mary Beth Brown will be leading the parents by giving helpful information regarding Georgia Milestones for grades 3-5).
- c. Accelerated Reader Program: Kick-Off Assembly was a huge success. Several students from first grade along with Assistant Principal, Ms. Brinson acted out the story "Going on a Bear Hunt". Then students from 5th grade acted out a different version of the story as well. They were hunting for a mouse: Geronimo Stilton, the character who had visited the school the whole week prior to the kick-off.

E. School Operations:

- a. School Lockdown Drill Planned: Dr. Witherspoon planned to have a soft lockdown and hard lockdown drill during school this past week, however, was unable, due to other priorities. He plans to have the drill one day next week.
- b. LSGT Training Modules: It is time for the team to complete the training modules: 6, 7, 8, and 9. He will email them tomorrow so the team can start working on them and have them complete before the next meeting.

6. Items from the Local School Governance Team: *None*

7. Executive Session: *None*

8. Adjourn: With no further items from the Local School Governance Team, Dr. Witherspoon made a motion for the meeting to be adjourned and all agreed. Meeting was adjourned. The next scheduled meeting is March 7th, 2017.

Dates to Remember:

January 23rd at 1:00 in the gym: Jump Rope for Heart Kick-off Assembly

January 26th: Spelling Bee at 1:00 in the gym

January 26th: Family Literacy Night 6:00-7:00pm

February 6th: Jump Rope for Heart Week

March 7th: LSGT Meeting